

PIMS-AICET- PG 2010

Prospectus and Application Form

All India Common Entrance Test PIMS-AICET-PG 2010

For selection of candidates for admission to
Postgraduate Courses in Medicine (MD/MS/Diploma)
Dentistry (MDS) for the Academic Year 2010 - 11

Important Informations at a glance

Entrance Test Examination Fee

Rs. 1,500/-. (In case of downloaded application form, entrance test fee is Rs. 2000/-).

Last Date for Submission of Application Form

28/12/2009

Distribution of Hall Tickets

From 16/11/2009 to 31/12/2009

In case, a candidate does not receive Hall Ticket by 06/01/2010, he/she should contact Competent Authority for Duplicate Hall Ticket as mentioned in para 6.2 of prospectus.

Date and Time of Entrance Test Examination

Saturday – January 9, 2010 from 3.00 PM to 6.00 PM

Announcement of Results

19th February, 2010

Date of Counseling

Medicine : 08 / 03 / 2010

Dentistry : 09 / 03 / 2010

Commencement of Classes

Medicine P.G. Courses : 03 / 05 / 2010

Dentistry P.G. Courses : 03 / 05 / 2010

Documents to be brought at the time of counselling

- i) PIMS-AICET- PG 2010 Hall Ticket
- ii) PIMS-AICET- PG 2010 Mark Statement
- iii) Nationality Certificate/Valid Passport/Domicile Certificate
- iv) Certificate of Age (S.S.C. Passing Certificate / Valid passport)
- v) First M.B.B.S./ B.D.S. Statement of Marks
- vi) Second M.B.B.S./ B.D.S. Statement of Marks
- vii) Third M.B.B.S./ B.D.S. Statement of Marks
- viii) Final M.B.B.S./ B.D.S. Statement of Marks
- ix) M.B.B.S./ B.D.S. Degree / Passing Certificate
- x) Internship Completion Certificate / Certificate indicating likely date of completion of Internship
- xi) Registration Certificate (MCI/DCI OR State Council)
- xii) Attempt Certificate of all University Examinations
- xiii) Migration Certificate
- xiv) Six passport size colour photographs
- xv) Leaving / Transfer Certificate
- xvi) Photo identity proof

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PRAVARA INSTITUTE OF MEDICAL SCIENCES

(Deemed University)

Introduction

Pravara Institute of Medical Sciences (Deemed University) was established under Section (3) of the University Grants Commission (UGC) Act 1956 on 29th September, 2003 by Government of India, Ministry of Human Resource Development vide notification No. F.9-11/2000-U-3.

The Pravara Institute of Medical Sciences, popularly known as PIMS is located in Pravara Medical Trust complex in village Loni, Tal - Rahata, Dist - Ahmednagar in Maharashtra. The Pravara Medical Trust is the parent Organisation of the Deemed University and was established in 1972 in a small village Loni of Ahmednagar District (Maharashtra State) by the visionary Padmashri Dr. Vitthalrao Vikhe Patil, the founder of Co-operative movement in India.

In 1976 the Trust started providing primary and secondary level medical care with establishment of a modest hospital of 100 beds. Over a period of time, the hospital grew in to 800 beds multi-disciplinary, super speciality medical institute with state of the art facilities.

Following institutes come under the ambit of the University

1. Rural Medical College & Hospital, Loni
2. Rural Dental College & Hospital, Loni
3. College of Physiotherapy & Rehabilitation Center, Loni
4. College of Nursing, Loni
5. Institute of Social Medicine, Loni
6. Center for Biotechnology, Loni

The University is unique in more than one way. It specialises in Medical and Health Sciences with a dedication to serve the society as **Center of Excellence** with emphasis on socially meaningful medical education, health care and research.

The trust received accolades from **His Excellency Dr.A.P.J. Abdul Kalam, President of India** for the pioneer work done in the field of Integrated Rural Development and appreciated the participative model at Loni as **Role Model** for the development of Rural India. It has been referred by his Excellency as operative model for **PURA - Providing Urban Amenities to Rural Area**.

The Pravara Institute of Medical Sciences - Deemed University at present offers various under graduate , post graduate and diploma level programs in medicine, dentistry and other allied health sciences. To fulfill the needs of comprehensive health care, PIMS also offers education and training courses for Nurses, Midwives, Medical laboratory technicians, X-Ray Technicians, Dental Mechanics, Dental Hygienists and Certificate Course in Implantology.

The degrees, diplomas and certificates awarded by the University have the approval of the Government of India as well as the University Grants commission (UGC) New Delhi.

All the courses are recognised by the respective regulatory bodies i.e. Medical Council of India (MCI), Dental Council of India (DCI), Indian Association of Physiotherapists (IAP), Rehabilitation Council of India (RCI) and Indian Nursing Council (INC).

Besides providing state - of - the - art health care to rural people, PIMS has undertaken many research activities in the field of Medicine, Social Medicine, Dentistry, Medical Biotechnology, Ayurvedic Medicine etc. PIMS also provides Tele-medicine services to the rural people through its Primary Health Centers and Health clubs.

PIMS has several international collaborations with leading Universities such as Skovde, Linkoping, Milano, Pecs, Lund, Greifswald etc. Under these international collaborative programmes PIMS undertake research and development programmes and faculty & students exchange programmes.

PIMS University is a Member of Association of Commonwealth Universities, UK.

PIMS University is also a partner for Erasmus Mundus External Co-operation for European Union's Scholarships mobility program.

A. Definitions

- a. '**PIMS University**' means Pravara Institute of Medical Sciences, Deemed University.
- b. '**Admission Committee**' means committee constituted for the purpose of conduct of All India Common Entrance Test and selection process for postgraduate courses at PIMS University.
- c. '**Competent Authority**' means the authority appointed by the PIMS University for the purpose of conduct of common entrance test for selection and admission to postgraduate courses.
- d. '**Application Form**' means prescribed form to be filled by the candidate for appearing at PIMS-AICET-PG 2010.
- e. '**Internship**' means the compulsory rotating internship to be completed as per rules of MCI/ DCI.
- f. '**BDS**' means Bachelor of Dental Surgery
- g. '**MBBS**' means Bachelor of Medicine and Bachelor of Surgery
- h. '**DCI**' means the Dental Council of India
- i. '**MCI**' means the Medical Council of India.
- j. '**MD**' means Doctor of Medicine
- k. '**MDS**' means Master of Dental Surgery
- l. '**MS**' means Master of Surgery
- m. '**Diploma**' means Postgraduate Diploma

B. Competent Authority

The Controller of Examinations, PIMS University will be the Competent Authority and also the Co-ordinator of Admission Committee. Competent Authority will supervise and control the selection process by implementing the admission procedures through Designated Authority.

C. Designated Authority

The Designated Authority will be responsible to carry out the instructions given by the Competent Authority in respect of selection and admission process for postgraduate courses. The Dy. Registrar (Examinations), PIMS University will be the Designated Authority.

1. Admission Process

All India Common Entrance Test for the selection to Postgraduate courses in Medicine & Dentistry for the academic year 2010 - 11 will be conducted by the Admission Committee. The entrance test herein after will be referred as **PIMS-AICET-PG 2010**.

2. Number of Seats :

The intake capacity for various courses as approved by the respective councils is given below

Medicine (MD/MS/Diploma)

Sr. No.	Subject	No of Seats	
		Degree	Diploma
1	General Medicine	2	—
2	Paediatrics	2	4
3	General Surgery	2	—
4	Orthopaedics	2	2
5	Ophthalmology	2	1
6	ENT	1	1
7	Obst and Gynaecology	2	4
8	Radio Diagnosis	1	2
9	Radio Therapy	1	1
10	Anaesthesiology	1	2
11	Preventive and Social Medicine	1	—
12	Pathology	2	4
13	Pharmacology	1	—
14	Forensic Medicine and Toxicology	1	—
15	Microbiology	1	—
16	Anatomy	1	—
17	Physiology (MD)	2	—
	TOTAL	25	21

Dentistry (MDS)

Sr. No.	Subject	No of Seats
1	Prosthodontics	3
2	Periodontology	3
3	Conservative Dentistry	3
4	Oral & Maxillofacial Surgery	3
5	Orthodontics	4
6.	Paedodontics	2
7.	Oral Medicine & Radiology	2
8.	Oral Pathology	2
	TOTAL	22

3. Distribution of Seats

a. General Category : 50 % seats are reserved under this category. The admission to this category will be made on the basis of inter-se-merit of the candidates at PIMS-AICET-PG 2010.

b. Management Seats : 50 % seats are reserved under Management Category.

Candidates seeking admission under this category will have to apply separately to The Registrar, PIMS University. The last date of submission of such application is 20th March 2010. Admission to this category will be made on the basis of PIMS-AICET- PG 2010 merit of the candidates applied under this category.

4. Eligibility Criteria

- Candidate seeking admission to postgraduate Medicine/Dentistry course should hold MBBS /BDS degree of recognized University by MCI/DCI.
- A candidate who has completed one year compulsory rotating internship or is likely to complete the same on or before 31st March 2010 can appear for PIMS-AICET-PG 2010 .
- All such candidates will have to submit the documentary proof, from the Principal / Dean of the college regarding the likely date of completion of internship along with the manual application form, failing which the application shall be rejected.
- A candidate should have obtained permanent registration with MCI/DCI (as the case may be) or any state council. If candidate does not have such registration , he should obtain the same within one month from the date of his/her admission.
- Candidates who are previously registered and pursuing/completed the PG degree course or have obtained PG degree, are not eligible for appearing at PIMS-AICET-PG 2010.
- Candidates previously admitted to PG degree course and resigned/left the seat are not eligible for appearing at PIMS-AICET-PG 2010 .
- Candidates who have completed Medicine postgraduate diploma course or would be completing by 31.03.2010 will be eligible for PIMS-AICET-PG 2010 for admission to Medicine postgraduate degree in the same subject only.

5. Mode of Entrance Test

- **Date & Time of Entrance Test:**
Saturday - January 9, 2010 from 3.00 p.m to 6.00 p.m.
- **Centers for Entrance Test**
The PIMS-AICET-PG 2010 will be conducted at following centers.
 - a. New Delhi
 - b. Mumbai
 - c. Pune
 - d. Loni

The venue of examination will be intimated to the candidate on his Hall Ticket.

- There will be one question paper of 3 hours duration containing 200 multiple choice questions (MCQs). Questions will be based on syllabus of respective undergraduate course and will cover all the subjects of undergraduate course (i.e. MBBS/BDS as the case may be).
- Each correct answer will be awarded one mark. There will be no negative marking for wrong answers. Scratching, overwriting, tick-marking and multiple answers will be considered as wrong answers and no mark will be awarded.

- The tentative distribution of questions is as given below.

Medicine		Dentistry	
• Anatomy	10	• General Anatomy	10
• Physiology	10	• Human Physiology & Biochemistry	10
• Biochemistry	10	• General Medicine	10
• Pharmacology	13	• General Surgery	10
• Pathology	16	• General Pathology and Bacteriology	10
• Microbiology	13	• General and Dental Pharmacology	10
• Forensic Medicine	07	• Community Dentistry	12
• Preventive & Social Medicine	16	• Periodontia	14
• General Medicine	20	• Conservative Dentistry	14
• Radiotherapy	03	• Dental Material	12
• Anaesthesiology	05	• Dental Anatomy and Histology	12
• General Surgery	15	• Dental Pathology	12
• ENT	05	• Orthodontia	12
• Orthopaedics	07	• Paedodontia	12
• Paediatrics	10	• Oral Diagnosis and Radiology	12
• Obstetrics	09	• Prosthetic Dentistry	14
• Gynaecology	04	• Oral surgery	14
• Radio Diagnosis	05		
• Dermatology & Venereology	05		
• Biophysics	03		
• Ophthalmology	07		
• Psychiatry	07		
TOTAL	200	TOTAL	200

- Guidelines for Entrance Test**

For detail "Guidelines for Entrance Test" refer Annexure - E and for specimen of OMR "Answer sheet" refer Annexure - D

6. Submission of Application form & Entrance Test fee

6.1. Filling of Application form

The candidates are required to fill the application form completely. Incomplete application form will be rejected. Please refer Annexure - A for instructions for filling the application form.

6.2. Hall Ticket

Candidates are required to fill both the original and duplicate copies of the Hall Ticket form provided in the Prospectus and paste a recent sharp and clear colour photograph (not more than three months old) in the box so provided. The photograph should be the same photograph as pasted on the Application Form. Any discrepancy in photograph will lead to rejection of application at any stage of admission process. The photographs on the Hall Ticket should be attested by a gazetted officer or Principal of the college last studied.

The Hall Ticket Number and address of the Test center allotted to the candidate will be filled by the Admission Committee.

Candidates are required to send both the copies of hall ticket alongwith application form.

The Hall Tickets will be dispatched to the candidates by post. Admission Committee will not be responsible for non - receipt of Hall Tickets in time due to postal delay. In case a candidate does not receive the Hall Ticket, he/she should immediately contact Competent Authority PIMS-AICET- PG 2010 by phone (02422 - 271475) or fax (02422 - 273442). Such candidates will be issued duplicate Hall Ticket two hours before entrance examination at the examination center after verification of receipt/Identity Card on payment of Rs. 100/- in cash.

Candidate should not tamper or make any changes in the entries made by the Admission Committee in the hall ticket. The Hall Ticket must be produced at the time of entering the Examination Hall and later when necessary.

6.3 . Entrance Test Fee

The fee for the Entrance Test is Rs. 1,500/- . The fee is payable by demand draft in favour of **“Pravara Institute of Medical Sciences”**, drawn on bank as indicated below....

Drawn on Bank	Branch Code	Payable at
State Bank of India Loni Branch	6322	Loni - 413736, Tal - Rahata, Dist - Ahmednagar, (MS)
Central Bank of India Pravara Medical Trust Loni Branch	3278	Loni - 413736, Tal - Rahata, Dist - Ahmednagar, (MS)
Any Nationalised bank	——	Pune

The particulars of the draft must be filled in the both parts of the 'receipt' attached along with the Hall ticket. The candidates should write their full name, address and application number on the reverse of the demand draft.

If candidate is using downloaded application form from our official website <http://www.pravara.com>, Demand Draft of Rs. 2000/- be enclosed.

The Entrance Test fee once paid is non refundable.

6.4. Submission of Application form

The candidate should ensure that his application form along with hall tickets and demand draft reaches the office of the Competent Authority within the specified time and date at the following address .

The Competent Authority

PIMS - AICET - PG 2010

Pravara Institute of Medical Sciences,

At / post : Loni (BK) - 413736 , Tal. Rahata,

Dist. Ahmednagar, (Maharashtra State)

The applications received after the due date or not accompanied by the demand draft covering entrance fee will be rejected. The Admission Committee will not be responsible for non-receipt of the application form within the specified time and date due to postal delays. Application forms should be sent only by registered post or handed over to the Office of Competent Authority personally. The candidates are advised not to send the application form by courier service or through any other agency.

7. Declaration of Result & Merit List

- The merit list will be prepared indicating hall ticket number, name, merit number and marks scored by the candidate.
- A separate merit list will be prepared for Medicine (MD/MS/Diploma) and Dentistry (MDS) .

- **Tie-breaker Rules**

In case two or more candidates obtaining equal marks in PIMS-AICET - PG 2010, the inter-se-merit of such candidates will be decided in the order of performance as under.

i. First Level :- The candidate with more aggregate marks (converted into percentage) at First, Second, Third and Final M.B.B.S./ B.D.S. examination (Part – I and II) taken together shall be preferred. If the tie still persists;

ii. Second Level :- The candidate with more aggregate marks (converted into percentage) at Final M.B.B.S./ B.D.S. examination (Part – I and II) will be preferred. If the tie still persists;

iii. Third Level :- The candidate with more aggregate marks (converted into percentage) at second M.B.B.S./ B.D.S. examination will be preferred. If the tie still persists;

iv. Fourth Level :- The candidate with more aggregate marks (converted into percentage) at first M.B.B.S./ B.D.S. examination will be preferred. If the tie still persists;

v. Fifth Level :- An older candidate will be preferred over a younger candidate.

- The result will be displayed on the official website of the PIMS University i.e. <http://www.pravara.com>
- There is no provision of revaluation of the answer sheets & verification of marks.

- The statement of marks of the candidates will be dispatched under certificate of posting on 19/02/2010. The University will not be responsible for non receipt of mark statement due to postal delay.
- The candidate who requires duplicate mark sheet will have to apply to the Competent Authority on plain paper with fees of Rs.100/- (Rupees One Hundred only) .

8. Selection Process

Candidates who secure minimum 50% marks at PIMS - AICET - PG 2010 and satisfy the eligibility norms laid down by respective councils shall be eligible for admission to Medical / Dental P.G. Courses and would be offered admission to these courses on the basis of inter-se-merit at the time of counselling.

9. Counselling

- The mere inclusion of a candidate in the merit list would not entitle every candidate to present himself / herself for counselling.
- Candidates short listed for counselling will be informed about the time and date of the counselling by letter sent under certificate of posting and the information will also be displayed on official website of PIMS University [http : //www.pravara.com](http://www.pravara.com).
- Asking a candidate to report for counselling does not mean that he/she will be admitted to the course. The actual admission will depend on the number of seats available when his/her turn comes in order of his/her inter-se-merit.
- **The Counselling session will be conducted at Pravara Institute of Medical Sciences, Loni 413 736, Tal-Rahata, Dist – Ahmednagar, (MS), INDIA. The schedule will be displayed on official website of PIMS University [http : //www.pravara.com](http://www.pravara.com) at the time of declaration of PIMS-AICET-PG 2010 result.**
- During counselling candidates will be called according to merit list. The eligibility of the candidate for admission will be verified from the original documents and those found eligible will be offered admission.
- In the process of selection, the candidate will have to exercise an option for the course. The admission to various available courses will be offered to the candidate. The candidate will have the right to choose any one of the available seat commensurate with his / her rank in the merit list and the same will be allotted to him/her.
- The physical presence of the candidate and his/her guardian at the counselling is essential. If a candidate is unable to present himself/herself for counselling on account of unavoidable circumstances, he/she may authorise any individual to represent him/ her. The said representative must carry with him / her the authorisation letter given by the candidate in the format given in the prospectus (Annexure - B). The representative should bring original documents for verification and prescribed fees.

- The claim of eligible candidate will be forfeited and candidate will not be considered for subsequent rounds in case of following...
 - i. If Candidate / representative is absent at the time and date given to him / her
 - ii. If Candidate does not join allotted course
 - iii. If Candidate fails to pay the prescribed fees at the time of counselling.
- Candidates selected for admission will have to make full payment of fees as mentioned in para (10), failing which the admission offered to him / her will be treated as cancelled and no claim for admission will be entertained and the same seat will be offered to the next candidate on merit list.
- Candidates will have to report for counselling at their own cost.
- In case of any dispute in the matter of allocation /admission or any other matter pertaining to the provisional selection or cancellation of admission, the decision of the Admission Committee will be final and binding on the candidate.
- Canvassing directly or indirectly for allotment of seat or adjustment will disqualify the candidate for admission.

10. Fee Structure

- a. The annual fees payable by the candidate admitted to the constituent Colleges of Pravara Institute of Medical Sciences will be subject to review. Fees for the academic year 2010-11, are as given below...

Sr. No.	Course	General Category	Management Category	Deposit
1.	Medicine (MD/MS/DIPLOMA)	Rs. 4,00,000/-	Rs. 5,50,000/-	Rs. 5,000/-
2.	Dentistry (MDS)	Rs. 3,20,000/-	Rs. 4,50,000/-	Rs. 5,000/-

- b. **Mode of Payment** - At the time of counselling, the candidate will have to bring a demand draft of entire fees mentioned in clause (a) above in favour of "Pravara Institute of Medical Sciences", drawn on bank as indicated below

Drawn on Bank	Branch Code	Payable at
State Bank of India Loni Branch	6322	Loni - 413736, Tal - Rahata, Dist - Ahmednagar, (MS)
Central Bank of India Pravara Medical Trust Loni Branch	3278	Loni - 413736, Tal - Rahata, Dist - Ahmednagar, (MS)
Any Nationalised bank	-----	Pune

The request for extension of time limit for payment or to accept partial payment will not be entertained under any circumstances.

The candidate admitted to the college will be required to execute an agreement in the Proforma (Annexure - C) which will be given to him/her at the time of admission, to cover the tuition fees for the remaining years of the duration of the course to which he/she is admitted.

11. Documents

The candidate must produce original certificates at the time of Counselling and three sets of attested photocopies of the following documents :

- i) PIMS - AICET- PG 2010 Hall Ticket
- ii) PIMS - AICET - PG 2010 Mark Statement
- iii) Nationality Certificate/Valid Passport/ Domicile Certificate
- iv) Certificate of Age (S.S.C. Passing certificate / Valid passport)
- v) First M.B.B.S./ B.D.S. Statement of Marks
- vi) Second M.B.B.S./ B.D.S. Statement of Marks
- vii) Third M.B.B.S./ B.D.S. Statement of Marks
- viii) Final M.B.B.S./ B.D.S. Statement of Marks
- ix) M.B.B.S./ B.D.S. Degree / Passing Certificate
- x) Internship Completion Certificate / Certificate indicating likely date of completion of Internship
- xi) Registration Certificate (MCI/DCI OR State Council)
- xii) Attempt Certificate of all University Examinations
- xiii) Migration Certificate
- xiv) Six passport size colour photographs
- xv) Leaving / Transfer Certificate
- xvi) Photo identity proof

In case, the candidate has submitted original documents to other institute, he / she should bring a letter from Head of that institute certifying submission of documents to that institute.

12. Process for Filling Vacant Seats (Subsequent rounds)

After first round, The Competent Authority will issue the notification giving details of vacant seats, which will be available on the official website of PIMS University <http://www.pravara.com>

The seats of Medicine / Dentistry remaining vacant after 07.04.2010 will be surrendered to the Management.

13. Cancellation of admission & refund of fees

a) Cancellation

A candidate who has confirmed his / her admission may cancel it by submitting an application to the Competent Authority, PIMS-AICET-PG 2010 alongwith the following....

- i) Application for cancellation on plain paper duly signed by the candidate & co - signed by Parent / Guardian
- ii) Original admission letter
- iii) Original Fees paid receipts

b) Refund of Fees

After cancellation of Admission, following rules for refund of fees will be binding on candidate

Course	Period of Cancellation	Permissible Refund
Medicine Dentistry	Upto 30.04.2010	Entire amount of Annual Tuition Fees after deduction of processing fee of Rs. 1000/- Original documents will be returned within 24 hrs on submission of application
Medicine Dentistry	01.05.2010 - 14.05.2010	i. If the vacant seat created by cancellation of admission is filled by another candidate by 31.05.2010, refund will be made after following deductions <ul style="list-style-type: none">• Rs. 1000 /- processing fee• Proportionate deduction of monthly fee (i.e. 10 % of tuition fee for one month or part thereof) ii. If the vacant seat created by cancellation of admission is not filled by another candidate by 31.05.2010, no fee will be refunded.
Medicine Dentistry	15.05.2010 onwards	No cancellation of admission

- The refund clause mentioned above will also be applicable to the candidates admitted in subsequent round(s).
- All Deposits will be refunded in full.
- The eligible refund will be made after three months from date of application for cancellation. No Correspondence in this regard will be entertained during this period.

c) Cancellation during the currency of the course

In event of failure to qualify or continue the chosen PG programme, for whatever reasons, the students will be liable to pay the complete course fee to secure NOC and return of original documents from the institute concerned. Application need be submitted to the Principal of the institute to this effect.

14. Cut - off - date of admission

- a) The cut-off-date for the admission to Medicine and Dentistry Postgraduate courses through PIMS-AICET-PG 2010 will be 07/04/2010 .

15. Commencement of Classes

The Medical & Dental P.G. courses will commence from 3rd May 2010.

Candidates will be required to be present in the campus and report to the Dean / Principal of the respective college to which he / she is admitted.

16. Discipline

The candidates admitted in the constituent colleges of the University are subject to the discipline and conduct rule of the PIMS University. A Disciplinary Committee will deal with all cases either suo-moto or when referred to it by the Dean / Principal of the concerned College. The decision of the Vice-Chancellor shall be final in this regard.

17. Court Jurisdiction

All legal disputes including the conduct of PIMS-AICET- PG 2010 and admission procedure to constituent colleges of Pravara Institute of Medical Sciences are subject to the jurisdiction of the Courts at Rahata/Shrirampur and high court of Bombay, bench at Aurangabad, with advance legal notice of one month to PIMS University.

18. Disclaimer

Pravara Institute of Medical Sciences, Loni has not authorized any individual as agent or agency to deal with the admission in their constituent colleges. The PIMS University will not be responsible for any activities of such individual agencies.

It should also be noted that the contents of the Prospectus are subject to changes as the University may deem fit. Changes, if any, shall be notified on the official web site of the PIMS University [http : \\ www.pravara.com](http://www.pravara.com).

19. Ragging

Ragging within or outside the educational Institutions is strictly prohibited. Ragging is a criminal offence as per dectate of Supreme Court. The University has already framed rules and regulations in this regard. Students involved in ragging will be subjected to such disciplinary proceedings including filing of a case as prescribed. Pertinent UGC regulations are reflected at Annexure - F.

Instructions for filling Application form**1. Name of the Candidate**

Write your name in CAPITAL LETTERS as it appears in your Degree Certificate. Leave one blank box between adjacent words. Do not use any prefixes like Dr., Mr., Mrs./Miss/Ms etc. For example, MR. CHECHARE VIJAY CHANDRABHAN should be written as

C	H	E	C	H	A	R	E		V	I	J	A	Y		C	H	A	N	D	R
A	B	H	A	N																

2. ADDRESS FOR COMMUNICATION (DO NOT REPEAT NAME)

Write the complete postal address including PIN CODE to which communications are to be sent. Do not repeat the name. Write as shown below

A	/	P	-	L	O	N	I		T	A	L	-	R	A	H	A	T	A		
D	I	S	T	-	A	H	M	E	D	N	A	G	A	R						
P	I	N	-	4	1	3	7	3	6											

State

M	A	H	A	R	A	S	H	T	R	A									
---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

3. Photograph

Paste your most recent colour photograph (not older than three months) at appropriate place. Do not staple or pin the photograph. A hazy photograph or any other discrepancy may lead to rejection of application without any notice at any stage of Admission process.

4. Contacts

Write your telephone number, STD Code, Mobile Number.

For example, Write Telephone number 02422 - 273600 as given below

STD Code

0	2	4	2	2
---	---	---	---	---

 Tel. No

2	7	3	6	0	0		
---	---	---	---	---	---	--	--

Mobile

9	8	0	0	1	2	3	4	5	6
---	---	---	---	---	---	---	---	---	---

E-mail

v	_	c	@	y	a	h	o	o	.	c	o	.	i	n			
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--

5. Date of Birth

Enter the date, month and year of your birth as recorded in Degree Certificate in DD/MM/YYYY format For example, 1st May 1978 should be written as

0	1	0	5	1	9	7	8
Day		Month		Year			

6. MCI / DCI Registration

Darken the appropriate circle

Yes No

7. State Council Registration

Darken the appropriate circle

Yes No

8. Internship Training

Date of Commencement

0	1	0	9	2	0	0	7
Day		Month		Year			

Date of Completion / Likely date of Completion

3	1	0	8	2	0	0	8
Day		Month		Year			

9. Gender

Darken the appropriate circle

Male Female

10. Whether admitted & pursuing Postgraduate course

Darken the appropriate circle

Yes No

11. MBBS/BDS Course passed from Institution situated at

Darken the appropriate circle

In Maharashtra Outside Maharashtra

12. Choice of Course

Darken the appropriate circle

Medicine Dentistry

13. Choice of Centre

Darken the appropriate circle

New Delhi Mumbai Pune Loni

14. Details of Degree Passing (MBBS/BDS)

Please specify correct information of your First, Second, Third, Fourth and Final year degree examinations in the appropriate boxes.

a) MBBS candidates are instructed to fill their I and II year details in boxes provided for I and II year and III year Part I marks in box provided for III year and III year Part II marks in the box provided for final year marks.

b) Dental candidates can fill their I, II, III and IV / Final year marks in the appropriate boxes.

Authorization for Representative

I _____ son/daughter of _____
being unable to attend the counselling session for admission to Health Science courses at the Pravara
Institute of Medical Sciences, Loni 413736 at _____AM /PM on _____ / _____ /2010 do hereby
authorize _____ whose
photograph is affixed below and who will sign as shown thereunder, represent me at the counselling
session. I hereby declare that the decision made by the said authorized representative will be irrevocable
and that it will be final and binding on me. The said representative will present all necessary documents
in support of my eligibility and pay the requisite fees and complete all the formalities as may be
necessary, on my behalf.

Name of the Candidate: _____

Application Form Number: _____ Hall Ticket Number: _____

Examination Center: _____ Merit Number: _____

Reason for absence: _____

Paste recent
Photograph of the
Representative
With his/her
Signature thereon

Signature of the Candidate :

Paste recent
Photograph of the
Candidate
With his/her
Signature thereon

Signature of the Representative :

Signature of the Parent / Guardian as
Recorded in the Application Form:

Agreement

**To be executed on a Non-Judicial Stamp Paper of Rs. 100/- On Confirmation of Admission.
STAMP PAPER WILL BE PROVIDED BY PIMS ACCOUNT OFFICE
AT THE TIME OF ADMISSION**

This Agreement is made and entered at _____ on this _____ day of the month of _____ in the year _____ between;

PRAVARA INSTITUTE OF MEDICAL SCIENCES, LONI

TAL. RAHATA, DIST. AHMEDNAGAR, PIN-413 736.

First Party

AND

Dr. _____

Age about _____ years, Occupation _____

Residing at _____

(herein after called the student)

Second Party

Who is admitted to _____ Course at _____ which is a constituent college of PIMS and agrees to abide himself/herself by the terms and conditions and covenants mentioned herein below. The Agreement is :

1. As the PIMS LONI, is running _____, a constituent college at Loni and the said student has been selected and provisionally admitted to _____ course at this college with the consent of his father / mother/ guardian.
2. The total fees for the entire duration of the course Rs. _____ is payable as mentioned in the Prospectus of the Entrance Test plus other fess as may be prescribed by the PIMS, LONI. The student agrees and understands that the fees of the college and course are subject to regulations of the University Grants Commission, New Delhi and may be revised as per directives / regulations of the University Grants Commission, New Delhi and agrees to make payments accordingly.
3. The said student agrees, understands and undertakes that :
 - a. The said student shall not transfer himself / herself or allow himself / herself to be transferred to any other college conducting the same course.
 - b. The said student agrees to pay the full tuition fees and other fees as prescribed by the PIMS, LONI, for the entire duration of the course to which the said student is admitted irrespective of whether the said student continues the said course or not for whatsoever reason and
 - c. The said student shall pay the aforesaid fee in lump sum in the event the said student is not able to continue the course for any reason whatsoever, the said student failing and / or neglecting or being unable to attend the said course or any part, therein the said college.

d. Relying on the aforesaid presentations and believing the same to be true, the PIMS LONI has agreed to admit the said student to the _____ course at the _____ a constituent college of the PIMS LONI.

Now this agreement witnessed and it is agreed, declared, recorded and confirmed by and between the parties hereto to abide :

1. The Said student agrees and undertakes that he/she shall pay to the PIMS, Loni the tuition fees and other fees for the said _____ course in accordance with regulations made by the PIMS from time to time.
2. The student agrees and undertakes that:-
 - i. In any circumstances whatsoever the student or any other person shall not be entitled to claim any refund of the aforesaid tuition fees and other fees or any part thereof in the event of the said student leaving the college. The said college will be entitled to recover the balance fees from the student.
 - ii. The tuition fees shall be paid by him strictly in the manner stated hereinabove regardless of whether the said student is able to continue the said _____ course.
 - iii. Even if for any reason whatsoever the said student fails and / or neglects and / or is unable to complete the said course , the student shall be bound and liable to pay full tuition fees and other fees for the entire course in lump sum in the manner aforesaid.
 - iv. The said student hereby agrees to observe the rules, regulations and discipline of the College/ PIMS, Loni with regular attendance and in case of failure in this respect, the decision of the PIMS, Loni will be final.
3. It is clarified that the obligation and liability of the student to pay the tuition fees and other fees shall not be affected in any manner by any reason whatsoever.
4. The student abide himself/herself to pay all the fees for the entire duration of the course as may be stipulated by the PIMS, Loni from time to time.
5. The student has read and understood the terms and conditions of this agreement and is signing the same with full consent, full consciousness and in sound mind and further states that the Management of PIMS, Loni has not influenced them to do so.

This agreement is subject to the jurisdiction of court at Rahata / Shirampur and Aurangabad Bench of the High Court at Bombay. In witness hereof the parties hereof have put their signatures to the day, month and year hereinabove mentioned.

1. Witness

Signature

Name _____

Address _____

Party No. 2

Signature

Name _____

Address _____

2. Witness

Signature

Name _____

Address _____

Party No. 1

Signature

Name : Pravara Institute of Medical Sciences

Address: Loni, Tal. Rahata, Dist. Ahmednagar.



Pravara Institute of Medical Sciences

(Deemed University)

OMR ANSWER SHEET

PIMS - AICET - PG 2010

OMR ANSWER SHEET

ALL INDIA COMMON ENTRANCE TEST

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Hall Ticket Number	0	0	0	0	0
	1	1	1	1	1
	2	2	2	2	2
	3	3	3	3	3
	4	4	4	4	4
	5	5	5	5	5
	6	6	6	6	6
	7	7	7	7	7
	8	8	8	8	8
	9	9	9	9	9

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Test Booklet Number	0	0	0	0	0
	1	1	1	1	1
	2	2	2	2	2
	3	3	3	3	3
	4	4	4	4	4
	5	5	5	5	5
	6	6	6	6	6
	7	7	7	7	7
	8	8	8	8	8
	9	9	9	9	9

3. Test Booklet Version	<input type="checkbox"/>	<input type="checkbox"/>
	AA	<input type="radio"/>
	BB	<input type="radio"/>
	CC	<input type="radio"/>
	DD	<input type="radio"/>

4. Applicant's Signature

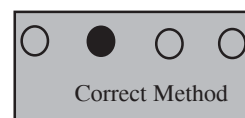
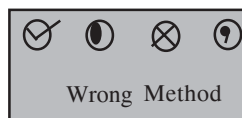
5. Invigilator's Signature

(in words)

(in words)

Important Instructions

- Use Black HB pencil to mark all the circles and use BLACK PEN to write all other entries like Hall Ticket No., Test Booklet No. etc. in the Answer Sheet.
- Rough work, if required, should be done on the Test Booklet only.
- Write your Hall Ticket Number and Test Booklet Version Code in appropriate place provided in the Answer Sheet only. Darken the corresponding circles.
- Do not use any religious invocation or any writing that is not relevant to the answers.
- Candidates must stop marking the answers as soon as the warning bell is rung at the closing time.
- Candidates are not allowed to take any books, notes, mobile Phones, any electronic gadgets or scribbling papers in the examination Hall.
- Candidates should not speak or communicate in any manner to any other candidate, while the examination is in progress. If a candidate wants anything, he/she should approach the Invigilator



Hall Ticket Number

Test Booklet Version

(Write appropriate Version)

AA BB CC DD
(Mark appropriate circle for Version)

	A	B	C	D
1	(A)	(B)	(C)	(D)
2	(A)	(B)	(C)	(D)
3	(A)	(B)	(C)	(D)
4	(A)	(B)	(C)	(D)
5	(A)	(B)	(C)	(D)

	A	B	C	D
41	(A)	(B)	(C)	(D)
42	(A)	(B)	(C)	(D)
43	(A)	(B)	(C)	(D)
44	(A)	(B)	(C)	(D)
45	(A)	(B)	(C)	(D)

	A	B	C	D
81	(A)	(B)	(C)	(D)
82	(A)	(B)	(C)	(D)
83	(A)	(B)	(C)	(D)
84	(A)	(B)	(C)	(D)
85	(A)	(B)	(C)	(D)

	A	B	C	D
121	(A)	(B)	(C)	(D)
122	(A)	(B)	(C)	(D)
123	(A)	(B)	(C)	(D)
124	(A)	(B)	(C)	(D)
125	(A)	(B)	(C)	(D)

	A	B	C	D
161	(A)	(B)	(C)	(D)
162	(A)	(B)	(C)	(D)
163	(A)	(B)	(C)	(D)
164	(A)	(B)	(C)	(D)
165	(A)	(B)	(C)	(D)

6	(A)	(B)	(C)	(D)
7	(A)	(B)	(C)	(D)
8	(A)	(B)	(C)	(D)
9	(A)	(B)	(C)	(D)
10	(A)	(B)	(C)	(D)

46	(A)	(B)	(C)	(D)
47	(A)	(B)	(C)	(D)
48	(A)	(B)	(C)	(D)
49	(A)	(B)	(C)	(D)
50	(A)	(B)	(C)	(D)

86	(A)	(B)	(C)	(D)
87	(A)	(B)	(C)	(D)
88	(A)	(B)	(C)	(D)
89	(A)	(B)	(C)	(D)
90	(A)	(B)	(C)	(D)

126	(A)	(B)	(C)	(D)
127	(A)	(B)	(C)	(D)
128	(A)	(B)	(C)	(D)
129	(A)	(B)	(C)	(D)
130	(A)	(B)	(C)	(D)

166	(A)	(B)	(C)	(D)
167	(A)	(B)	(C)	(D)
168	(A)	(B)	(C)	(D)
169	(A)	(B)	(C)	(D)
170	(A)	(B)	(C)	(D)

11	(A)	(B)	(C)	(D)
12	(A)	(B)	(C)	(D)
13	(A)	(B)	(C)	(D)
14	(A)	(B)	(C)	(D)
15	(A)	(B)	(C)	(D)

51	(A)	(B)	(C)	(D)
52	(A)	(B)	(C)	(D)
53	(A)	(B)	(C)	(D)
54	(A)	(B)	(C)	(D)
55	(A)	(B)	(C)	(D)

91	(A)	(B)	(C)	(D)
92	(A)	(B)	(C)	(D)
93	(A)	(B)	(C)	(D)
94	(A)	(B)	(C)	(D)
95	(A)	(B)	(C)	(D)

131	(A)	(B)	(C)	(D)
132	(A)	(B)	(C)	(D)
133	(A)	(B)	(C)	(D)
134	(A)	(B)	(C)	(D)
135	(A)	(B)	(C)	(D)

171	(A)	(B)	(C)	(D)
172	(A)	(B)	(C)	(D)
173	(A)	(B)	(C)	(D)
174	(A)	(B)	(C)	(D)
175	(A)	(B)	(C)	(D)

16	(A)	(B)	(C)	(D)
17	(A)	(B)	(C)	(D)
18	(A)	(B)	(C)	(D)
19	(A)	(B)	(C)	(D)
20	(A)	(B)	(C)	(D)

56	(A)	(B)	(C)	(D)
57	(A)	(B)	(C)	(D)
58	(A)	(B)	(C)	(D)
59	(A)	(B)	(C)	(D)
60	(A)	(B)	(C)	(D)

96	(A)	(B)	(C)	(D)
97	(A)	(B)	(C)	(D)
98	(A)	(B)	(C)	(D)
99	(A)	(B)	(C)	(D)
100	(A)	(B)	(C)	(D)

136	(A)	(B)	(C)	(D)
137	(A)	(B)	(C)	(D)
138	(A)	(B)	(C)	(D)
139	(A)	(B)	(C)	(D)
140	(A)	(B)	(C)	(D)

176	(A)	(B)	(C)	(D)
177	(A)	(B)	(C)	(D)
178	(A)	(B)	(C)	(D)
179	(A)	(B)	(C)	(D)
180	(A)	(B)	(C)	(D)

21	(A)	(B)	(C)	(D)
22	(A)	(B)	(C)	(D)
23	(A)	(B)	(C)	(D)
24	(A)	(B)	(C)	(D)
25	(A)	(B)	(C)	(D)

61	(A)	(B)	(C)	(D)
62	(A)	(B)	(C)	(D)
63	(A)	(B)	(C)	(D)
64	(A)	(B)	(C)	(D)
65	(A)	(B)	(C)	(D)

101	(A)	(B)	(C)	(D)
102	(A)	(B)	(C)	(D)
103	(A)	(B)	(C)	(D)
104	(A)	(B)	(C)	(D)
105	(A)	(B)	(C)	(D)

141	(A)	(B)	(C)	(D)
142	(A)	(B)	(C)	(D)
143	(A)	(B)	(C)	(D)
144	(A)	(B)	(C)	(D)
145	(A)	(B)	(C)	(D)

181	(A)	(B)	(C)	(D)
182	(A)	(B)	(C)	(D)
183	(A)	(B)	(C)	(D)
184	(A)	(B)	(C)	(D)
185	(A)	(B)	(C)	(D)

26	(A)	(B)	(C)	(D)
27	(A)	(B)	(C)	(D)
28	(A)	(B)	(C)	(D)
29	(A)	(B)	(C)	(D)
30	(A)	(B)	(C)	(D)

66	(A)	(B)	(C)	(D)
67	(A)	(B)	(C)	(D)
68	(A)	(B)	(C)	(D)
69	(A)	(B)	(C)	(D)
70	(A)	(B)	(C)	(D)

106	(A)	(B)	(C)	(D)
107	(A)	(B)	(C)	(D)
108	(A)	(B)	(C)	(D)
109	(A)	(B)	(C)	(D)
110	(A)	(B)	(C)	(D)

146	(A)	(B)	(C)	(D)
147	(A)	(B)	(C)	(D)
148	(A)	(B)	(C)	(D)
149	(A)	(B)	(C)	(D)
150	(A)	(B)	(C)	(D)

186	(A)	(B)	(C)	(D)
187	(A)	(B)	(C)	(D)
188	(A)	(B)	(C)	(D)
189	(A)	(B)	(C)	(D)
190	(A)	(B)	(C)	(D)

31	(A)	(B)	(C)	(D)
32	(A)	(B)	(C)	(D)
33	(A)	(B)	(C)	(D)
34	(A)	(B)	(C)	(D)
35	(A)	(B)	(C)	(D)

71	(A)	(B)	(C)	(D)
72	(A)	(B)	(C)	(D)
73	(A)	(B)	(C)	(D)
74	(A)	(B)	(C)	(D)
75	(A)	(B)	(C)	(D)

111	(A)	(B)	(C)	(D)
112	(A)	(B)	(C)	(D)
113	(A)	(B)	(C)	(D)
114	(A)	(B)	(C)	(D)
115	(A)	(B)	(C)	(D)

151	(A)	(B)	(C)	(D)
152	(A)	(B)	(C)	(D)
153	(A)	(B)	(C)	(D)
154	(A)	(B)	(C)	(D)
155	(A)	(B)	(C)	(D)

191	(A)	(B)	(C)	(D)
192	(A)	(B)	(C)	(D)
193	(A)	(B)	(C)	(D)
194	(A)	(B)	(C)	(D)
195	(A)	(B)	(C)	(D)

36	(A)	(B)	(C)	(D)
37	(A)	(B)	(C)	(D)
38	(A)	(B)	(C)	(D)
39	(A)	(B)	(C)	(D)
40	(A)	(B)	(C)	(D)

76	(A)	(B)	(C)	(D)
77	(A)	(B)	(C)	(D)
78	(A)	(B)	(C)	(D)
79	(A)	(B)	(C)	(D)
80	(A)	(B)	(C)	(D)

116	(A)	(B)	(C)	(D)
117	(A)	(B)	(C)	(D)
118	(A)	(B)	(C)	(D)
119	(A)	(B)	(C)	(D)
120	(A)	(B)	(C)	(D)

156	(A)	(B)	(C)	(D)
157	(A)	(B)	(C)	(D)
158	(A)	(B)	(C)	(D)
159	(A)	(B)	(C)	(D)
160	(A)	(B)	(C)	(D)

196	(A)	(B)	(C)	(D)
197	(A)	(B)	(C)	(D)
198	(A)	(B)	(C)	(D)
199	(A)	(B)	(C)	(D)
200	(A)	(B)	(C)	(D)

GUIDELINES FOR ENTRANCE TEST

Annexure - E

(Refer para 5)

Regulations at the Test Center

The examination hall will be opened 30 minutes before the commencement of the test. Candidate should occupy the seat with the allotted number. Candidate must carry Hall Ticket and produce it as and when demanded failing which, candidate will not be allowed to appear for the test. The candidates are required to sign the declaration on the answer sheet in the presence of the invigilator.

At **2:45 PM** the candidates will receive an Answer Sheet. They must ensure that the Answer Sheet they have received is correct and properly printed on both sides.

At **2:55 PM** the candidates will receive a Test Booklet for AICET - PG 2010. They must ensure that the Test Booklet received by them is correct and printed properly. Each Test Booklet has a specific five-digit Test Booklet number which should be entered in the Answer Sheet and also darken circles of text booklet version at the appropriate place.

No candidate will be allowed to enter the examination hall after 3:00 PM. Candidates will have to remain seated in the examination hall till the completion of the duration of the test. Candidates are expected to maintain silence during the examination. Any conversation or gesticulation or disturbance in the examination hall shall be deemed as misbehavior.

The Admission Committee will take strict action against the candidates, who use unfair means or impersonation. Such candidates will be asked to leave the examination hall immediately and they will be liable to be debarred from examination either permanently or for specified period as decided by the PIMS University. The Admission Committee will reserve the right to withhold the result of such candidates.

Candidates have to put their Hall Ticket numbers in appropriate places on the answer sheet by ball point pen. All the entries of MCQ's must be made using a **HB Pencil**. Wherever the entries have to be marked in the circles, it should be done by completely darkening the corresponding circles.

The candidate will be solely responsible for writing the wrong Hall Ticket number and the Test Booklet number on the Answer Sheet. Candidates must stop marking the answer after the warning bell at the closing time. The candidate must ensure that the Hall Ticket Number and the Test Booklet Number are correctly written in the answer sheet. The answer sheets of the candidates who do not submit the Test Booklet will not be evaluated. Such candidates will be debarred from appearing the test in future.

Candidates will not be allowed to carry any test material (printed or written) or any other material except the Hall Ticket inside the examination hall. Candidates are also not permitted to carry any device like calculator, cellular phone, pager, electronic gadgets etc. Smoking in the examination hall is strictly prohibited. Any kind of eatable or drink is not allowed in the examination hall.

Marking of Answers

Each Multiple Choice Question will have four responses labeled A,B,C and D. Candidates should indicate the correct or most appropriate answer by darkening the appropriate circle completely. The questions can also be in form of incomplete statements. The candidate should mark appropriately one of the four responses, which completes the statement.

If more than one circle is darkened or if the response is marked in any wrong manner other than circle, it will be treated as wrong answer. Candidates must ensure that the Answer Sheet is not folded and make no stray marks on it. If pencils other than HB are used to mark the answers, the Optical Scanner can reject the Answer Sheet during scanning. Candidates must bring their own pencils, erasers and sharpeners. They are not allowed to take, borrow anything from the other candidates during examination. The order of questions is not the same in all Test Booklets and they are jumbled. Candidates should never change their Test Booklet during the test.

Changing the Answer

If a candidate wants to change any answer on his/her answer sheet, he/she must erase completely the existing pencil mark and then darken the appropriate circle with HB pencil.

Rough Work

If a candidate wishes to do some rough work, the same should be done in the Test Booklet itself. It should not be done on the Answer Sheet.

Scoring

Each question carries one mark. There is no negative marking. An answer marked incorrectly will be considered as a wrong answer. No request for revaluation or re-checking will be entertained.

Vigilance

1. The University Observer / University Representatives appointed by PIMS University will...
 - a. Ensure that the AICET is conducted as per norms laid down by the PIMS University.
 - b. Observe whether the Center Incharge, Senior Supervisor and Block Supervisors are following instructions for conduct of the AICET.
 - c. Identify the students who try to resort to malpractices at the time of AICET and report to University Authorities.
2. The University Observer is authorized to visit any Examination Center without prior intimation and enter office of the Incharge of Examination Center to check the record and other material relating to the conduct of AICET. They can enter in any block of the Examination for checking the candidate's identity, Hall Tickets etc. to ascertain the authenticity of the candidate. The university observer is authorized to detect use of malpractices and unfair means at the AICET Center; and if found guilty, University observer is authorized to expell such candidate from the examination block and report to the Admission Committee. The action taken by the University Observer will be final and binding on the candidate.

**UNIVERSITY GRANTS COMMISSION, NEW DELHI
REGULATIONS ON CURBING THE MENACE OF RAGGING
IN HIGHER EDUCATIONAL INSTITUTIONS, 2009**

NO.F 1-16/2007 (CPP-II)

Dated 17th June, 2009.

PREAMBLE

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 28.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following regulations, namely;

1. Title, commencement and applicability

- 1.1 These regulations shall be called the "UGC regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009."
- 1.2 They shall come into force from the date of their publication in the Official Gazette.
- 1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located inside campus or outside, and to all means of transportation of students, whether public or private,

accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging

Ragging constitutes one or more of any of the following acts :

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular, academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions

- 1) In these regulations unless the context otherwise requires –
 - a) “Act” means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) “Academic year” means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) “Anti-Ragging Helpline” means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) “Commission” means the University Grants Commission;
 - e) “ Council” means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining students in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council of Teacher Education (NCTE), the Pharmacy Council of India (PCI),etc. and the State Higher Education Councils.
 - f) “District Level Anti-Ragging Committee” means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
 - g) “Head of the institution” means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
 - h) “Fresher” means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
 - i) “ Institution ” means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
 - j) “NAAC” means the National Assessment and Accreditation Council established by the Commission under section 12(ccc) of the Act; ,

- k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under State Law or on the advice of the Central Government, as the case may be.
- 2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level

- a) No institution or any part of it thereof, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6. Measures for prevention of ragging at the institution level

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

- a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b) The brochure of admission / instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission / instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub – Divisional authorities, Wardens of hostels, and other

functionaries or authorities where relevant, shall be published in the brochure of admission/ instruction booklet or the prospectus.

- c) Where an Institution is affiliated to a University and publishes a brochure of admission/ instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.
- e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled; and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits

countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

- h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j) The institutions shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these regulations.
- n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
- p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution

shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

- 6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;
- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities;
 - b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
 - c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the senior students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
 - d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
 - e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti -ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.
 - f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.

- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall, ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his / her parents / guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission; or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the

faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.

- q) The Head of institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling function and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendation shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate

opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s)

desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.

- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labours employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.
- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.

- m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- o) The Heads of institutions affiliated to a University or a constituent of the university, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.
- p) The Vice Chancellor of each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution

On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;

- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils

- 8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;
- a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
 - b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
 - c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
 - d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities, where relevant, shall be widely disseminated for access or to seek help in emergencies.
 - e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database

shall also function as a record of ragging complaints received, and the status of the action taken thereon.

- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standard by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely:
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding / withdrawing scholarship / fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension / expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti - Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree / diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any

- iv. Withholding any grants chanelled through the university to the institution.
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

(Dr. R.K. Chauhan)
Secretary

To,
The Assistant Controller,
Publication Division, Govt. of India,
Ministry of Urban Development and Poverty Alleviation,
Civil Lines Delhi -110 054 .

AFFIDAVIT BY THE PARENT / GUARDIAN

1. I, Mr./Mrs./Ms. _____ (*Full name of parent/guardian*) father / mother/ guardian of, _____ (*Full name of Student with Admission / Registration/Enrolment Number*), having been admitted to _____ (*Name of the Institution*), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (Hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ Year.

Signature of deponent

Name :

Address :

Telephone / Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (*place*) on this the _____ (*day*) of _____ (*month*), _____ (*year*).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (*day*) of _____ (*month*), _____ (*year*) after reading the contents of this affidavit.

OATH COMMISSIONER

IMPORTANT INSTRUCTIONS TO CANDIDATES

1. Candidate must preserve the Receipt and Hall Ticket safely and bring Hall Ticket to the examination hall and produce the same on demand by Invigilator/supervisor.
2. In case of the loss of Hall Ticket, it shall be obligatory on the part of the candidate to obtain duplicate Hall Ticket from the centre in charge not later than two hours before the commencement of examination, on payment of Rs. 100/- and production of sufficient evidence to prove that he/she is the genuine/bonafide examinee (Receipt issued by the college authority and other document to prove his/her identity).
3. Candidate should occupy the seat in the examination hall at least Thirty minutes before the commencement of the examination.
4. Write your Hall ticket No, Test Booklet Version and Test Booklet No in the appropriate places on the Answer Sheet. Darken the corresponding circles.
5. Use Black HB pencil to darken the circles in the Answer Sheet. It is advisable to bring extra pencils and sharpener.
6. Rough work, if required should be done on the Test Booklet only.
7. Do not use any religious invocation or any writing that is not relevant to the answer.
8. Stop marking the answer as soon as the warning bell at the closing time is rung.
9. No candidate will be allowed to leave the examination hall till the end of examination.
10. Return the Test Booklet and Answer Sheet to the Invigilator at the close of the Examination.
11. Candidates are not allowed to take any books, notes, papers, cell phones, pagers and any other electronic gadget in the Examination Hall/Room.
12. Candidates should not speak or communicate in any manner with any other candidate during the examination period. If he/she wants anything during the period of examination, he/she should approach the Invigilator without disturbing other candidates. However he/she should not leave the seat on any account.
13. Please quote your application number in further correspondence.

Cost of Prospectus & Application Form Rs. 1000/-